

## MEMBERSHIP APPLICATION

### US TECHNICAL ADVISORY GROUP for ISO/TC 260 - HR MANAGEMENT

(Please feel free to share this application with all persons you believe would wish to be involved in the TAG)

The US Technical Advisory Group (US TAG) is comprised of US-based organizations who develop and transmit, via ANSI, U.S. positions on activities and ballots of the ISO Technical Committees (and as appropriate, Subcommittees and policy committees). These technical issues include the approval, reaffirmation, revision and withdrawal of ISO standards. The organizational members of the TAG include any parties interested in the development of HR management standards.

To apply for organizational membership in the US TAG, please complete the application form below. Please note that the information will not be saved until the information on the application is complete and submitted. Questions regarding the application for membership with the US TAG should be directed to the US TAG Secretary at [mmiller@ANSI.org](mailto:mmiller@ANSI.org) and the US TAG Chair at [loreleic@G2nd.com](mailto:loreleic@G2nd.com).

All required fields are marked with an asterisk (\*) and highlighted in red. See items "4. Representative Status" and "7. Certification Statement" for member participation requirements (time and voting/action).

### 1. Organization Information

\*Name of Qualifying Organization:

Street Address 1:

Street Address 2:

City:  State:  Zip Code:

Phone:  \*Direct Line:

\*Email:  \*Organization URL:

\*Organization Size Category:

LinkedIn 

Twitter 

Facebook 

## 2. Organization Status

### Voting Members

Each organization may designate one primary representative to cast votes on any technical matter pertaining to the US TAG. However, each organization may identify up to three non-voting alternate members. Primary Representatives may designate one of their Alternate Members as a proxy to vote on behalf of the organization, if necessary.

### Non-voting Observer Members

A non-voting organization will be kept informed of the US TAG's work and may comment on TAG items, which will be considered by all Members.

**\*Organization Status:**      Voting Member                      Non-voting Observer Member

Interest Category is the field or industry sector that best describes your organization

**\*General Interest Category:**

Academic and Research Bodies	Industry and Commerce
Professional Associations or NGO	Standards Application
Government	Consumers
Consultant / Legal Firms	Labor

#### Academic and Research Bodies

1	Tier 1 - < \$25mm Annual Revenues
2	Tier 2 - ≥ \$25mm but < \$50mm Annual Revenues
3	Tier 3 - < \$100mm Annual Revenues
4	Tier 4 - ≥ \$100mm Annual Revenues

#### Professional Associations or NGO

5	Tier 1 - < \$50mm Annual Revenues
6	Tier 2 - ≥ \$50mm but < \$100mm Annual Revenues
7	Tier 3 - ≥ \$100mm Annual Revenues

#### Government

8	Tier 1 - Local
9	Tier 2 - State
10	Tier 3 - Federal

#### Consultant / Legal Firms

11	Tier 1 - Solo Practitioner
12	Tier 2 - < 6 Professionals
13	Tier 3 - ≥ 6 but < 50 Professionals
14	Tier 4 - ≥ 50 but < 100 Professionals
15	Tier 5 - ≥ 100 Professionals

#### Industry and Commerce

16	Tier 1 - < \$25mm Annual Revenues
17	Tier 2 - ≥ \$25mm but < \$100mm Annual Revenues
18	Tier 3 - ≥ \$100mm but < \$500mm Annual Revenues
19	Tier 4 - ≥ \$500mm Annual Revenues

#### Standards Application

20	Tier 1 - < \$25mm Annual Revenues
21	Tier 2 - ≥ \$25mm but < \$100mm Annual Revenues
22	Tier 3 - ≥ \$100mm but < \$500mm Annual Revenues
23	Tier 4 - ≥ \$500mm Annual Revenues

#### Consumers

24	Tier 1 - < \$10mm Annual Revenues
25	Tier 2 - ≥ \$10mm but < \$25mm Annual Revenues
26	Tier 3 - < \$50mm Annual Revenues
27	Tier 4 - ≥ \$50mm Annual Revenues

#### Labor

28	Tier 1 - < \$10mm Annual Revenues
29	Tier 2 - ≥ \$10mm but < \$25mm Annual Revenues
30	Tier 3 - < \$50mm Annual Revenues
31	Tier 4 - ≥ \$50mm Annual Revenues

**\*Please specify the line number that corresponds to your General Interest Category:**

### 3. US TAG Applicant Primary Representative Biographical Data

Prefix:  Suffix:   
(Dr., Mr., Ms., etc.) (Jr., etc.)

\*First Name:  Middle  \*Last Name:   
Initial:

Professional Designations (if applicable)

Job Title:

\*Email:  \*Phone:

### 4. Representative Status

#### Voting Members

As referenced in section "2. Organization Status" above, each organization has only one Primary Representative who may vote on the US TAG on behalf of the organization. Primary Representatives may designate an Alternate as proxy to vote on behalf of the organization, if necessary.

#### Primary Representative & Participation Requirements:

Unless excused absence, U.S. TAG members who miss two consecutive U.S. TAG meetings or two consecutive ballots will be moved to the status of Observers (with no voting rights), and will be informed of the change in status by the U.S. TAG Secretary and U.S. TAG Chair.

*Note: Requests for reinstatement to voting member (including voting rights) shall be submitted in writing (including e-mail) to the U.S. TAG Secretary and Chair. Following the request, observer members must attend two consecutive meetings to regain voting.*

#### Alternate Representative:

An Alternate Representative, if designated in writing, may substitute for the Primary Representative, and will fulfill the duties on the Primary Representative's behalf.

#### Non-voting Observer Members

As referenced in section "2. Organization Status" above, a non-voting organization will be kept informed of the TAG's work and may comment on TAG items to be considered.

## 5. Material Interest & Conflict of Interest

\*\*State your direct and material interest in the work of the US TAG to ISO/TC 260-HRM.  
Define an example of material interest.

\*Is there a potential conflict of interest that could affect any vote of the US TAG (e.g., conflicts, or perceived conflicts, involving member's proprietary products, marketing your product to members, client confidentiality or financial interests, etc.)? If you have a question about what may constitute a conflict of interest, please contact the US TAG Chair. Thank you.

Yes:

No:

If "Yes", please describe the situation and potential remedy.

## 6. Standards Experience

Indicate you or your organization's relevant experience with the following:

- International Standards Organizations
- National Standards Organizations
- International Labour Organizations
- ISO:9001
- ISO:14001
- ISO:26000
- Other Regulatory Bodies

Indicate whether the organization actively uses any of the following standards:

- ILO Codes and Conventions
- ISO:9001
- ISO:14001
- ISO:26000
- SA 8000
- ISO/TC 260 HR Management published standards
- Other standards or technical specifications:

Indicate any additional standards experience that would be relevant to this application:

## 7. Certification Statement

We, \_\_\_\_\_, certify that all of the information supplied on this Application is true, complete and correct. We understand and agree that any falsification, misrepresentation or omission of fact on this Application may result in the revocation of our U.S. TAG membership privileges. We affirm, as the Primary Representative, that we have a direct and material interest in the work of the ISO/TC 260-HRM US TAG, and agree to participate actively by providing sufficient financial and material support to our representatives so that they may adequately discharge their responsibilities, including but not limited to domestic and international travel, and other reasonable ancillary expenses support. Attendance, careful evaluation of ballots and voting, review and response to correspondence, and other procedural obligations of the TAG will be met. If submitting as an Observer Member, I affirm that the organization is an interested party in the ISO/TC 260-HRM US TAG, and will review and comment on information provided by the TAG, as appreciable.

I agree to advise the US TAG Secretary ([mmiller@ansi.org](mailto:mmiller@ansi.org)) if my employment, Interest Category or Organization Size changes.

I, \_\_\_\_\_, hereby agree to the above terms and conditions of my involvement with the US TAG on this \_\_\_\_\_ of \_\_\_\_\_.

Signature \_\_\_\_\_

Name \_\_\_\_\_

Organization Name \_\_\_\_\_